

# Cancellation/“No Show” Policy

## Advance Notice Requirements & Fee Schedule

**Gastroenterology of the Rockies**  
**Denver West Endoscopy Center**  
**Endoscopy Center of the Rockies**  
**Northglenn Endoscopy Center**

In order to provide the most efficient scheduling to our patients, we need to keep appointment cancellation and “no show” activity to a minimum. In order to do this, we are implementing cancellation and “no-show” fees that will be charged to the patient if procedures are cancelled without proper advance notice, or if the patient does not show up for a scheduled office visit or procedure.

### Office Visit Cancellation Notice Requirements:

- Office Visit cancellations must be made **three business days prior to your appointment.**
- Failure to provide the required advance notice will result in a **\$50.00 cancellation fee.**

### Procedure Cancellation Notice Requirements:

- Procedure cancellations must be made **three business days prior to your appointment.**
- Failure to provide the required advance notice will result in a:
  - \$50** Physician cancellation fee (from Gastroenterology of the Rockies)
  - \$100** Facility cancellation fee (from the endoscopy center)
  - \$150 Total Cancellation Fee** (Physician + Facility cancellation fees)

As a courtesy, we make every effort to remind our patients of their upcoming office visits or procedures **before the appointment date.** It is your responsibility to provide us with the appropriate advance notice if you need to cancel an office visit or procedure. Cancellations can be made at ANY time by calling **303-604-5000.**

Thank you for your cooperation in helping us to provide quick and efficient care to all our patients!

 **Gastroenterology of the Rockies**  
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Ph: **303-604-5000**  
Fx: 720-890-0364

 **DENVER WEST**  
**ENDOSCOPY CENTER**

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Ph: 303-604-5000

 **Endoscopy Center**  
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1755 48th St., #100 Boulder, CO 80301  
1000 W. South Boulder Rd., #200 Lafayette, CO 80026  
1551 Professional Ln., #290 Longmont, CO 80501



**NORTHGLENN**  
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