Cancellation/"No Show" Policy Advance Notice Requirements & Fee Schedule

Endoscopy Center of the Rockies

In order to provide the most efficient scheduling to our patients, we need to keep appointment cancellation and "no show" activity to a minimum. In order to do this, we are implementing cancellation and "no-show" fees that will be charged to the patient if procedures are cancelled without proper advance notice, or if the patient does not show up for a scheduled office visit or procedure.

Office Visit Cancellation Notice Requirements:

- Office Visit cancellations must be made three business days prior to your appointment.
- Failure to provide the required advance notice will result in a \$50.00 cancellation fee.

Procedure Cancellation Notice Requirements:

- Procedure cancellations must be made three business days prior to your appointment.
- Failure to provide the required advance notice will result in a:
 - \$50 Physician cancellation fee (from Gastroenterology of the Rockies)
 - \$100 Facility cancellation fee (from the endoscopy center)
 - \$150 Total Cancellation Fee (Physician + Facility cancellation fees)

As a courtesy, we make every effort to remind our patients of their upcoming office visits or procedures **before the appointment date**. It is your responsibility to provide us with the appropriate advance notice if you need to cancel an office visit or procedure. Cancellations can be made at ANY time by calling **303-604-5000**.

Thank you for your cooperation in helping us to provide quick and efficient care to all our patients!



Boulder: 1755 48th St

Lafayette: 1000 W. S Boulder Rd **Longmont:** 1551 Professional Ln